



408 Sylvia Lake Rd.
Gouverneur, NY 13642

Tel: (315) 535-3200 | Fax: (315) 535-3253

Job Position: Controller

Employer: Empire State Mines, a Titan Mining Corporation Company

Posted Date: MAY2022

Empire State Mines is currently seeking a professional to fill the role of Controller at its underground Zinc operation. This position is based at the Empire State Mine site located approximately 10 miles from the town of Gouverneur, New York.

Responsibilities:

- Assist with supervising and leading the mine site accounting and financial reporting functions as well as the mine site procurement activities;
- General accounting oversight, cost accounting and budgetary controls and analytics;
- Accountable for the efficiency of the warehouse staff and its activities; including cycle counting and accuracy of inventory
- Responsible for oversight of long-term contracts for commodities/consumables;
- Maintain Capital Project spend and capitalization of fixed assets;
- Ensure a timely month, quarter and year end closing;
- Act as lead for both Internal and External audits; implementation of corrective actions from audit results
- Budget/Forecast development and reporting and analysis of actual results against the budget/Forecast;
- Perform Ad Hoc reports for site and corporate requesters;
- Cash management and financial model development and maintenance;
- Production of financial statements, compliance reports and other regulatory filings on a timely basis;
- Ensure adherence to corporate policies as well as site established policies and procedures;
- Lead continuous improvement initiatives with operating departments;
- Ensuring good lines of communication with site managers and corporate office with potential problems identified and communicated on a timely basis;
- Work collaboratively with the Director of Finance and Procurement, the Warehouse, and Department Heads;

Qualifications:

- BS/BA degree in Accounting;
- Ability to work in the US;
- 5 years minimum experience in the field;
- Expert in Excel;
- Expert in Quickbooks;
- Skill in written and verbal communication (in English), critical thinking, data analysis;

EMPIRE STATE MINES offers:

Competitive Pay

401K Retirement Plan

Medical, Vision, Dental, and Life Insurances

Paid Vacation, Holidays, and Time Off

To join this growing team today, go to www.titanminingcorp.com/contact/careers/ and click on "Contact Human Resource Today" or submit resume and cover letter specific to the desired job to:

Email: Jobs@titanminingcorp.com

